

Exhibition Terms & General Conditions of Participation

'OWL-Challenge Paderborn 12. September – 15. September 2024'

- 1. Rental agreement**

The following terms and conditions are indispensable parts of the rental agreement overleaf/attached.
- 2. Promoter**

EN GARDE Marketing GmbH
- 3. Venue**

Paderborn Schützenplatz
- 4. Date of event**

Start: 12 September 2024 End: 15 September 2024
- 5. Application**

The exhibitor will receive a written confirmation of his registration as exhibitor. The registration is valid only for the exhibitor named therein. EN GARDE Marketing GmbH may cancel the registration if it was granted under assumptions which were wrong, if false information were given or if the registration conditions do no longer exist. Applications must be made in writing on forms received from EN GARDE Marketing GmbH. These forms should be completed and returned to us with the applicant's official seal and signature. By sending back the signed application form the exhibitor accepts the conditions, the valid prices and the "Technical Guidelines". The exhibitor is liable for any possible consequences arising from vague / incomplete / false entries in the application form. The application will be binding, regardless of whether participation is granted by EN GARDE Marketing GmbH.
- 6. Closing date for applications**

Any application received after 14 August 2023 cannot be considered unless there are still vacant spaces. Receipt of application forms will be confirmed in writing. The exhibitor will be informed about the promoter's final decision regarding admission and about the exact position on site at the time of receiving the invoice. The invoices will be sent out after the closing date and the site planning.
- 7. Withdrawal and non-participation**

The applicant may withdraw until he has been registered. In such case, a cancellation fee will be charged. After registration the exhibitor may not withdraw from the fair or reduce his stand area, and will have to pay all rental charges and other costs arising. EN GARDE Marketing GmbH may exchange unoccupied space to maintain the overall appearance; this will not relieve the exhibitor of his obligation to pay. The fee must be paid in full if the exhibitor does not participate.
- 8. Erection:**

Wednesday 11 September 2024 8 a.m. - 6 p.m.
- 9. Dismantling:**

Sunday 15 September 2024 after the end of the event
- 10. Opening times of the exhibition**

The opening hours will be guided by the timetable of the event. Every day of the event the exhibition opens half an hour before the first competition will start and at least till last break. On the erection day you will get the actual timetable.
Each exhibitor has the possibility to deliver subsequently until one hour before the first competition starts. Then all vehicles must have left the event area. It will then again be possible to get to the stalls by vehicles after the last competition.
- 11. Conditions of payment**

All prices are net prices. They are subject to Value Added Tax. Receipt of the invoice confirms admission and the allocated location of the stall. The amount invoiced has to be paid in full before commencement of the event. An exhibitor who is in default of his payment at the start of erection can be excluded from the erection. There is no early payment discount.
- 12. Size of the stall**

The size for the stall is rented out per full square meter. Technical extensions such as trailer couplings, wagon tongue, foldout windows, etc. are to be included when calculating the space required.
- 13. Exhibition tents**

The exhibition will be prepared with white pagoda tents. If the exhibitor brings his own tent it has to be white. The exhibitor is liable for caused damages on provided tents. Other supply/services (light, sales counter, furniture, etc.) will be charged separately. The exhibitor agrees to pay the complete costs arising.
- 14. Electricity and water supply**

The exhibitor is expected to bring all the extensions, cables, adaptors, hosepipes etc. that he requires.
- 15. Exhibitor's passes**

Passes are individual related. There will be 1 free exhibitor's pass for each 9 sqm site space. A maximum of 8 passes can be issued per stall. In cases of additional demand extra passes can be applied for 30.00 Euro each.
- 16. Cleaning/waste disposal**

The exhibitor is responsible for keeping his stand clean. They must clear all arising recyclable and non-recyclable waste during the erection and dismantling phase and during the event itself, i.e. every day.
- 17. Site security**

The promoter arranges the general security of the event area. The guarding of the individual stall is under the responsibility of the exhibitor.
- 18. Insurances**

It is recommended to apply for the usual insurance cover for the exhibition goods according to the general exhibition insurances. Please check prior to the event whether perhaps your business liability insurance may cover the risks associated with the exhibition. EN GARDE GmbH does not accept liability for loss or damage of exhibition goods.
- 19. Sales**

Direct sales are permitted.
- 20. Verbal agreements**

Verbal agreements between exhibitors and the promoters/show organizers and their staff have to be made in writing.
- 21. Place of jurisdiction**

Any disputes arising hereunder will be settled before the district court of Tostedt
- 22. Default clause**

Should the event be deemed undeliverable or cancelled due to force majeure or other circumstances, such as an official order, the organizer takes no liability for costs endured or loss of earnings by the contract partner. Furthermore, the contract partner will make no claims for recourse towards the organizer due to force majeure or other circumstances, such as an official order. Payments already made to the organizer will be credited back to the partner proportionately.
- 23. Declaration of consent**

By submitting your application, you accept the data protection declaration of EnGarde Marketing GmbH. You agree that EnGarde Marketing GmbH may process your data on the basis of Art. 6, sec. 1 a, b, f, DS-GVO for the purpose of organizing and securely conducting the event and may also pass them on to third parties for this purpose. Consents can be revoked at any time in writing with effect for the future. The revocation leads to the fact that your application cannot be considered. The deletion of the data of rejected applicants after the expiry of the permitted retention period is guaranteed.
- 24. Event organizer**

EN GARDE Marketing GmbH
Eilhornstr. 17
27628 Hagen im Bremischen
Tel. 04296 – 74 874 0
Fax. 04296 – 74 874 44
ausstellung@engarde.de
www.engarde.de